LETTER OF COMPLIANCE INSPECTION REPORT

INSPECTION DATE/TIME/DURATION:
5/28/2024 8:15 AM

PROVIDER ID:
241088

LICENSE #:
156678

JURISDICTION:

INSPECTION TYPE	
	Initial Application
	Conversion
	Mandatory Review
✔	Full
	Complaint Investigation
	Monitoring
	Other

☐ Follow Up

Approved Capacity: 40

AGES	Approved for	# Enrolled	# Present
2's	Y ● N	0	0
3's	Y ● N	0	0
4's	● Y N	0	0
5's (pre-school)	● Y N	20	0
5-15 (school-age)	● Y N	20	0
TOTAL		40	0
Head Start	XXXXXX		XXXXXX

REGION:
5

COMPLAINT #:

EXCELS LEVEL:
1

NURSERY SCHOOL: ☐ Y ● N

FATALITY:
0

SERIOUS INJURY:
0

ACCREDITED: ☐ Y ● N

ACCREDITED BY:

EXP DATE:

WORKERS COMPENSATION INSURANCE COVERAGE: ● Y ☐ N

EXP DATE:
7/01/2024

OPERATOR NAME:
Archdiocese of Washington

FACILITY NAME:
St. Mary's School After Care Program

ADDRESS:
600 Viers Mill Road Rockville MD 20852

PERSON(S) INTERVIEWED:
Caroline Conway

TITLE(S):
Admin

TELEPHONE:
(301) 762-4179

E-MAIL:
deisel@smsrockville.org ◉Verified ○N/A

PART 1 - MANDATORY REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation that applies to the inspection being conducted.
(2) The compliance status of an item listed under Part 2 may be recorded when deemed necessary.
(3) Initial/Resumption/Conversion/Full Inspection - Complete both Part 1 and Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

C ___ **.03.06A** Notifications
C ___ **.04.01B** Capacity
C ___ **.05.01A** Building Safety
C ___ **.05.08A** Appropriate Facilities and Supplies
C ___ **.05.11** General Cleanliness and Disposal of Refuse
C ___ **.05.12** Outdoor Activity Area
C ___ **.07.02** Abuse and Neglect Reporting
C ___ **.07.06** Child Security
C ___ **.08.01A** Appropriate Supervision
C ___ **.08.03** Group Size and Staffing
C ___ **.08.07** Playground Supervision
C ___ **.10.01A(4)** Emergency Escape Route Posted
C ___ **.10.01C** Emergency Contact Posted
C ___ **.10.03** Safe Use of Materials and Equipment
C ___ **.10.04** Potentially Hazardous Items
C ___ **.12.04A** Food Safety

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 02 APPLICATION AND MAINTENANCE

C ___ **.03C** Maintenance of a Continuing Letter of Compliance

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

C ___ **.01** Multi-Site Facilities
C ___ **.02** Admission to Care
C ___ **.03** Program Records
C ___ **.04** Child Records
C ___ **.05** Staff Records
C ___ **.06** Notifications **[exc. A]**
C ___ **.07** Change of Operation
C ___ **.08** Variances
C ___ **.09** Advertisement

CHAPTER 04 OPERATIONAL REQUIREMENTS

C ___ **.02** Enrollment and Attendant

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

C ___ **.01** Building Safety **[exc. A]**

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT, CON'T

C ___ .02 Accessibility
C ___ .03 Indoor Space
C ___ .04 Building Repair and Maintenance
C ___ .05 Lead-Safe Environment
C ___ .06 Ventilation and Temperature
C ___ .07 Water Supply
C ___ .08 Sanitary Facilities **[exc. A]**
C ___ .09 Lighting
C ___ .10 Telephone and Communication
C ___ .13 Swimming Facilities

CHAPTER 06 STAFF REQUIREMENTS

C ___ .01 Minimum Staff Age
C ___ .02 Staff Orientation
C ___ .03 Suitability for Employment
C ___ .04 Staff Health
C ___ .05 Substitutes
C ___ .06 Support Personnel
C ___ .07 Volunteers

CHAPTER 07 CHILD PROTECTION

C ___ .01 Prohibition of Abuse, Neglect, Injurious Treatment
C ___ .03 Child Discipline
C ___ .04 Parental Access
C ___ .05 Authorized Release

CHAPTER 08 CHILD SUPERVISION

C ___ .01 Individualized Attention and Care **[exc. A]**
C ___ .02 Staff Available for Emergencies
C ___ .04 Variations in Group Size
C ___ .05 Supervision during Water Activities
C ___ .06 Supervision during Transportation
C ___ .08 Rest Time Supervision

CHAPTER 09 PROGRAM REQUIREMENTS

C ___ .01 Materials and Equipment
C ___ .02 Rest Furnishings
C ___ .03 Storage

CHAPTER 10 SAFETY

C ___ .01 Emergency Safety Requirements **[exc. A(4), C]**
C ___ .02 First Aid and CPR
C ___ .05 Transportation

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

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CHAPTER 11 HEALTH

C ___ .01 Exclusion for Acute Illness

C ___ .02 Infectious and Communicable Diseases

C ___ .03 Preventing Spread of Disease

C ___ .04 Medication Administration and Storage

C ___ .05 Smoking

C ___ .06 Alcohol and Drugs

CHAPTER 12 NUTRITION

C ___ .01 Food Service

C ___ .02 Modified Diet

C ___ .03 Food Sources

C ___ .04 Food Storage and Preparation **[exc. A]**

CHAPTER 12 NUTRITION, CON'T

C ___ .05 Food Preparation Area and Equipment

CHAPTER 13 ADOLESCENT FACILITIES

C ___ .01 Approved Plan

CHAPTER 14 EDUCATIONAL PROGRAM

C ___ .04 Change of Operation

C ___ .06 Personnel Qualifications

C ___ .07 Educational Program

C ___ .08 Child Records

C ___ .09 Health, Fire Safety, Zoning

CHAPTER 15 INSPECTIONS, COMPLAINTS AND ENFORCEMENTS

C ___ .02 Inspections

C ___ .06 Emergency Suspension

Signature of Provider

Signature of Agency Representative

Valentine Encarnacion

5/28/2024

Date