

LETTER OF COMPLIANCE INSPECTION REPORT

INSPECTION DATE/TIME/DURATION: 11/13/2024 11:05 AM		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSPECTION TYPE</th> </tr> <tr> <td>☐</td> <td>Initial Application</td> </tr> <tr> <td>☐</td> <td>Conversion</td> </tr> <tr> <td>☒</td> <td>Mandatory Review</td> </tr> <tr> <td>☐</td> <td>Full</td> </tr> <tr> <td>☐</td> <td>Complaint Investigation</td> </tr> <tr> <td>☐</td> <td>Monitoring</td> </tr> <tr> <td>☐</td> <td>Other</td> </tr> <tr> <td>☐</td> <td>Follow Up</td> </tr> </table>		INSPECTION TYPE		☐	Initial Application	☐	Conversion	☒	Mandatory Review	☐	Full	☐	Complaint Investigation	☐	Monitoring	☐	Other	☐	Follow Up	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="5">Approved Capacity: 47</th> </tr> <tr> <th>AGES</th> <th>Approved for</th> <th># Enrolled</th> <th colspan="2"># Present</th> </tr> <tr> <td>2's</td> <td>☒ Y ☐ N</td> <td>1</td> <td colspan="2">1</td> </tr> <tr> <td>3's</td> <td>☒ Y ☐ N</td> <td>7</td> <td colspan="2">7</td> </tr> <tr> <td>4's</td> <td>☒ Y ☐ N</td> <td>18</td> <td colspan="2">13</td> </tr> <tr> <td>5's (pre-school)</td> <td>☒ Y ☐ N</td> <td>6</td> <td colspan="2">5</td> </tr> <tr> <td>5-15 (school-age)</td> <td>☒ Y ☐ N</td> <td>0</td> <td colspan="2">0</td> </tr> <tr> <td>TOTAL</td> <td></td> <td>32</td> <td colspan="2">26</td> </tr> <tr> <td>Head Start</td> <td>XXXXXXX</td> <td>0</td> <td colspan="2">XXXXXX</td> </tr> </table>		Approved Capacity: 47					AGES	Approved for	# Enrolled	# Present		2's	☒ Y ☐ N	1	1		3's	☒ Y ☐ N	7	7		4's	☒ Y ☐ N	18	13		5's (pre-school)	☒ Y ☐ N	6	5		5-15 (school-age)	☒ Y ☐ N	0	0		TOTAL		32	26		Head Start	XXXXXXX	0	XXXXXX	
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OPERATOR NAME: Independent Baptist Church of Clinton , Maryland Inc.																																																																				
FACILITY NAME: Stepping Stones Daycare/Preschool																																																																				
ADDRESS: 9255 Piscataway Road Clinton MD 20735																																																																				
PERSON(S) INTERVIEWED: Melanie Stroud																																																																				
TITLE(S): Director																																																																				
TELEPHONE: (301) 856-1616		E-MAIL: mstroud51@icloud.com ☒ Verified ☐ N/A																																																																		

PART 1 - MANDATORY REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation that applies to the inspection being conducted.
 (2) The compliance status of an item listed under Part 2 may be recorded when deemed necessary.
 (3) Initial/Resumption/Conversion/Full Inspection - Complete both Part 1 and Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

N .03.06A Notifications
C .04.01B Capacity
C .05.01A Building Safety
C .05.08A Appropriate Facilities and Supplies
C .05.11 General Cleanliness and Disposal of Refuse
C .05.12 Outdoor Activity Area
C .07.02 Abuse and Neglect Reporting
C .07.06 Child Security

N .08.01A Appropriate Supervision
C .08.03 Group Size and Staffing
C .08.07 Playground Supervision
C .10.01A(4) Emergency Escape Route Posted
C .10.01C Emergency Contact Posted
C .10.03 Safe Use of Materials and Equipment
C .10.04 Potentially Hazardous Items
C .12.04A Food Safety

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 02 APPLICATION AND MAINTENANCE

X .03C Maintenance of a Continuing Letter of Compliance

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

X .01 Multi-Site Facilities
X .02 Admission to Care
X .03 Program Records
X .04 Child Records
X .05 Staff Records

X .06 Notifications [exc. A]
X .07 Change of Operation
X .08 Variances
X .09 Advertisement

CHAPTER 04 OPERATIONAL REQUIREMENTS

X .02 Enrollment and Attendant

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

X .01 Building Safety [exc. A]

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CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT, CON'T

- X .02 Accessibility
- X .03 Indoor Space
- X .04 Building Repair and Maintenance
- X .05 Lead-Safe Environment
- X .06 Ventilation and Temperature
- X .07 Water Supply
- X .08 Sanitary Facilities and Supplies [exc. A]
- X .09 Lighting
- X .10 Telephone and Communication
- X .13 Swimming Facilities

CHAPTER 06 STAFF REQUIREMENTS

- X .01 Minimum Staff Age
- X .02 Staff Orientation
- X .03 Suitability for Employment
- X .04 Staff Health
- X .05 Substitutes
- X .06 Support Personnel
- X .07 Volunteers

CHAPTER 07 CHILD PROTECTION

- X .01 Prohibition of Abuse, Neglect, Injurious Treatment
- X .03 Child Discipline
- X .04 Parental Access
- X .05 Authorized Release

CHAPTER 08 CHILD SUPERVISION

- X .01 Individualized Attention and Care [exc. A]
- X .02 Staff Available for Emergencies
- X .04 Variations in Group Size
- X .05 Supervision during Water Activities
- X .06 Supervision during Transportation
- X .08 Rest Time Supervision

CHAPTER 09 PROGRAM REQUIREMENTS

- X .01 Materials and Equipment
- X .02 Rest Furnishings
- X .03 Storage

CHAPTER 10 SAFETY

- X .01 Emergency Safety Requirements [exc. A(4), C]
- X .02 First Aid and CPR
- X .05 Transportation

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CHAPTER 11 HEALTH

- X____.01 Exclusion for Acute Illness
X____.02 Infectious and Communicable Diseases
X____.03 Preventing Spread of Disease
X____.04 Medication Administration and Storage
X____.05 Smoking
X____.06 Alcohol and Drugs

CHAPTER 12 NUTRITION

- X____.01 Food Service
X____.02 Modified Diet
X____.03 Food Sources
X____.04 Food Storage and Preparation [exc. A]

CHAPTER 12 NUTRITION, CON'T

- X____.05 Food Preparation Area and Equipment

CHAPTER 13 ADOLESCENT FACILITIES

- X____.01 Approved Plan

CHAPTER 14 EDUCATIONAL PROGRAM

- X____.04 Change of Operation
X____.06 Personnel Qualifications
X____.07 Educational Program
X____.08 Child Records
X____.09 Health, Fire Safety, Zoning

CHAPTER 15 INSPECTIONS, COMPLAINTS AND ENFORCEMENTS

- X____.02 Inspections
X____.06 Emergency Suspension



Signature of Provider



Signature of Agency Representative

Stephanie Wheeler

11/13/2024

Date

