LETTER OF COMPLIANCE INSPECTION REPORT

INSPECTION DATE/TIME/DURATION:
4/23/2024 12:30 AM

PROVIDER ID:
315565

LICENSE #:
162443

JURISDICTION:

INSPECTION TYPE	
	Initial Application
	Conversion
	Mandatory Review
✔	Full
	Complaint Investigation
	Monitoring
	Other

☐ Follow Up

Approved Capacity: 80

AGES	Approved for	# Enrolled	# Present
2's	Y ● N	0	0
3's	Y ● N	0	0
4's	● Y N	0	0
5's (pre-school)	● Y N	17	15
5-15 (school-age)	● Y N	75	0
TOTAL		92	15
Head Start	XXXXXX	0	XXXXXX

REGION:
11

COMPLAINT #:

EXCELS LEVEL:
5

NURSERY SCHOOL: ● Y ☐ N

FATALITY:
0

SERIOUS INJURY:
0

ACCREDITED: ☐ Y ● N

ACCREDITED BY:

EXP DATE:

WORKERS COMPENSATION INSURANCE COVERAGE: ☐ Y ● N

EXP DATE:

OPERATOR NAME:
St. Joan of Arc School Parish

FACILITY NAME:
St. Joan of Arc School

ADDRESS:
230 South Law Street Aberdeen MD 21001

PERSON(S) INTERVIEWED:
Laure Dotterweich

TITLE(S):
Director

TELEPHONE:
(410) 272-1387

E-MAIL:
school@stjoanarc.org ◔ Verified ○ N/A

PART 1 - MANDATORY REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation that applies to the inspection being conducted.
(2) The compliance status of an item listed under Part 2 may be recorded when deemed necessary.
(3) Initial/Resumption/Conversion/Full Inspection - Complete both Part 1 and Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

C ____ **.03.06A** Notifications
C ____ **.04.01B** Capacity
C ____ **.05.01A** Building Safety
C ____ **.05.08A** Appropriate Facilities and Supplies
C ____ **.05.11** General Cleanliness and Disposal of Refuse
C ____ **.05.12** Outdoor Activity Area
C ____ **.07.02** Abuse and Neglect Reporting
C ____ **.07.06** Child Security
C ____ **.08.01A** Appropriate Supervision
C ____ **.08.03** Group Size and Staffing
C ____ **.08.07** Playground Supervision
C ____ **.10.01A(4)** Emergency Escape Route Posted
C ____ **.10.01C** Emergency Contact Posted
C ____ **.10.03** Safe Use of Materials and Equipment
C ____ **.10.04** Potentially Hazardous Items
C ____ **.12.04A** Food Safety

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 02 APPLICATION AND MAINTENANCE

C ____ **.03C** Maintenance of a Continuing Letter of Compliance

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

NA ____ **.01** Multi-Site Facilities
C ____ **.02** Admission to Care
C ____ **.03** Program Records
C ____ **.04** Child Records
C ____ **.05** Staff Records
C ____ **.06** Notifications **[exc. A]**
C ____ **.07** Change of Operation
NA ____ **.08** Variances
C ____ **.09** Advertisement

CHAPTER 04 OPERATIONAL REQUIREMENTS

C ____ **.02** Enrollment and Attendant

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

C ____ **.01** Building Safety **[exc. A]**

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT, CON'T

C ____.02 Accessibility
C ____.03 Indoor Space
C ____.04 Building Repair and Maintenance
C ____.05 Lead-Safe Environment
C ____.06 Ventilation and Temperature
C ____.07 Water Supply
C ____.08 Sanitary Facilities **[exc. A]**
C ____.09 Lighting
C ____.10 Telephone and Communication
NA ____.13 Swimming Facilities

CHAPTER 06 STAFF REQUIREMENTS

C ____.01 Minimum Staff Age
C ____.02 Staff Orientation
C ____.03 Suitability for Employment
C ____.04 Staff Health
C ____.05 Substitutes
C ____.06 Support Personnel
NA ____.07 Volunteers

CHAPTER 07 CHILD PROTECTION

C ____.01 Prohibition of Abuse, Neglect, Injurious Treatment
C ____.03 Child Discipline
C ____.04 Parental Access
C ____.05 Authorized Release

CHAPTER 08 CHILD SUPERVISION

C ____.01 Individualized Attention and Care **[exc. A]**
C ____.02 Staff Available for Emergencies
NA ____.04 Variations in Group Size
NA ____.05 Supervision during Water Activities
NA ____.06 Supervision during Transportation
C ____.08 Rest Time Supervision

CHAPTER 09 PROGRAM REQUIREMENTS

C ____.01 Materials and Equipment
C ____.02 Rest Furnishings
C ____.03 Storage

CHAPTER 10 SAFETY

C ____.01 Emergency Safety Requirements **[exc. A(4), C]**
C ____.02 First Aid and CPR
NA ____.05 Transportation

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

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CHAPTER 11 HEALTH

C ____.01 Exclusion for Acute Illness

C ____.02 Infectious and Communicable Diseases

C ____.03 Preventing Spread of Disease

C ____.04 Medication Administration and Storage

C ____.05 Smoking

C ____.06 Alcohol and Drugs

CHAPTER 12 NUTRITION

C ____.01 Food Service

C ____.02 Modified Diet

C ____.03 Food Sources

C ____.04 Food Storage and Preparation **[exc. A]**

CHAPTER 12 NUTRITION, CON'T

C ____.05 Food Preparation Area and Equipment

CHAPTER 13 ADOLESCENT FACILITIES

NA ____.01 Approved Plan

CHAPTER 14 EDUCATIONAL PROGRAM

NA ____.04 Change of Operation

NA ____.06 Personnel Qualifications

NA ____.07 Educational Program

NA ____.08 Child Records

NA ____.09 Health, Fire Safety, Zoning

CHAPTER 15 INSPECTIONS, COMPLAINTS AND ENFORCEMENTS

C ____.02 Inspections

NA ____.06 Emergency Suspension

Signature of Provider	Signature of Agency Representative	Date
	Christine Johnson	4/23/2024