LETTER OF COMPLIANCE INSPECTION REPORT

INSPECTION DATE/TIME/DURATION:
6/1/2022 11:45 AM

PROVIDER ID:
365896

LICENSE #:
251213

JURISDICTION:

INSPECTION TYPE	
	Initial Application
	Conversion
✔	Mandatory Review
	Full
	Complaint Investigation
	Monitoring
	Other

☐ Follow Up

Approved Capacity: 40

AGES	Approved for	# Enrolled	# Present
2's	Y ● N	0	0
3's	● Y N	1	1
4's	● Y N	16	14
5's (pre-school)	● Y N	13	10
5-15 (school-age)	Y ● N	0	0
TOTAL		30	25
Head Start	XXXXXX	0	XXXXXX

REGION:
3

COMPLAINT #:

EXCELS LEVEL:
4

NURSERY SCHOOL: ☐ Y ● N

FATALITY:
0

SERIOUS INJURY:
0

ACCREDITED: ☐ Y ● N

ACCREDITED BY:

EXP DATE:

WORKERS COMPENSATION INSURANCE COVERAGE: ● Y ☐ N

EXP DATE:
7/31/2022

OPERATOR NAME:

FACILITY NAME:
Sacred Heart School - Joyful Hearts Pre K

ADDRESS:
63 Sacred Heart Lane Glyndon MD 21071

PERSON(S) INTERVIEWED:
Director

TITLE(S):
Kelli Magee

TELEPHONE:
(410) 833-0857

E-MAIL:
kmagee@shgschool.org ◉Verified ○N/A

PART 1 - MANDATORY REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation that applies to the inspection being conducted.
(2) The compliance status of an item listed under Part 2 may be recorded when deemed necessary.
(3) Initial/Resumption/Conversion/Full Inspection - Complete both Part 1 and Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

C ___ **.03.06A** Notifications
C ___ **.04.01B** Capacity
C ___ **.05.01A** Building Safety
C ___ **.05.08A** Appropriate Facilities and Supplies
C ___ **.05.11** General Cleanliness and Disposal of Refuse
C ___ **.05.12** Outdoor Activity Area
C ___ **.07.02** Abuse and Neglect Reporting
C ___ **.07.06** Child Security
C ___ **.08.01A** Appropriate Supervision
C ___ **.08.03** Group Size and Staffing
C ___ **.08.07** Playground Supervision
C ___ **.10.01A(4)** Emergency Escape Route Posted
C ___ **.10.01C** Emergency Contact Posted
C ___ **.10.03** Safe Use of Materials and Equipment
C ___ **.10.04** Potentially Hazardous Items
C ___ **.12.04A** Food Safety

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

CHAPTER 02 APPLICATION AND MAINTENANCE

X ___ **.03C** Maintenance of a Continuing Letter of Compliance

CHAPTER 03 MANAGEMENT AND ADMINISTRATION

X ___ **.01** Multi-Site Facilities
X ___ **.02** Admission to Care
X ___ **.03** Program Records
X ___ **.04** Child Records
X ___ **.05** Staff Records
X ___ **.06** Notifications **[exc. A]**
X ___ **.07** Change of Operation
X ___ **.08** Variances
X ___ **.09** Advertisement

CHAPTER 04 OPERATIONAL REQUIREMENTS

X ___ **.02** Enrollment and Attendant

CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

X ___ **.01** Building Safety **[exc. A]**

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INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

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CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT, CON'T

X ____.02 Accessibility
X ____.03 Indoor Space
X ____.04 Building Repair and Maintenance
X ____.05 Lead-Safe Environment
X ____.06 Ventilation and Temperature
X ____.07 Water Supply
X ____.08 Sanitary Facilities **[exc. A]**
X ____.09 Lighting
X ____.10 Telephone and Communication
X ____.13 Swimming Facilities

CHAPTER 06 STAFF REQUIREMENTS

X ____.01 Minimum Staff Age
X ____.02 Staff Orientation
X ____.03 Suitability for Employment
X ____.04 Staff Health
X ____.05 Substitutes
X ____.06 Support Personnel
X ____.07 Volunteers

CHAPTER 07 CHILD PROTECTION

X ____.01 Prohibition of Abuse, Neglect, Injurious Treatment
X ____.03 Child Discipline
X ____.04 Parental Access
X ____.05 Authorized Release

CHAPTER 08 CHILD SUPERVISION

X ____.01 Individualized Attention and Care **[exc. A]**
X ____.02 Staff Available for Emergencies
X ____.04 Variations in Group Size
X ____.05 Supervision during Water Activities
X ____.06 Supervision during Transportation
X ____.08 Rest Time Supervision

CHAPTER 09 PROGRAM REQUIREMENTS

X ____.01 Materials and Equipment
X ____.02 Rest Furnishings
X ____.03 Storage

CHAPTER 10 SAFETY

X ____.01 Emergency Safety Requirements **[exc. A(4), C]**
X ____.02 First Aid and CPR
X ____.05 Transportation

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

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CHAPTER 11 HEALTH

X ___.01 Exclusion for Acute Illness

X ___.02 Infectious and Communicable Diseases

X ___.03 Preventing Spread of Disease

X ___.04 Medication Administration and Storage

X ___.05 Smoking

X ___.06 Alcohol and Drugs

CHAPTER 12 NUTRITION

X ___.01 Food Service

X ___.02 Modified Diet

X ___.03 Food Sources

X ___.04 Food Storage and Preparation **[exc. A]**

CHAPTER 12 NUTRITION, CON'T

X ___.05 Food Preparation Area and Equipment

CHAPTER 13 ADOLESCENT FACILITIES

X ___.01 Approved Plan

CHAPTER 14 EDUCATIONAL PROGRAM

X ___.04 Change of Operation

X ___.06 Personnel Qualifications

X ___.07 Educational Program

X ___.08 Child Records

X ___.09 Health, Fire Safety, Zoning

CHAPTER 15 INSPECTIONS, COMPLAINTS AND ENFORCEMENTS

C ___.02 Inspections

X ___.06 Emergency Suspension

Signature of Provider

Signature of Agency Representative

Felecia White

6/01/2022

Date