

LETTER OF COMPLIANCE INSPECTION REPORT

INSPECTION DATE/TIME/DURATION: 11/25/2019 9:30 AM		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSPECTION TYPE</th> </tr> <tr> <td style="width: 10%;"></td> <td>Initial Application</td> </tr> <tr> <td></td> <td>Conversion</td> </tr> <tr> <td></td> <td>Mandatory Review</td> </tr> <tr> <td style="text-align: center;">✓</td> <td>Full</td> </tr> <tr> <td></td> <td>Complaint Investigation</td> </tr> <tr> <td></td> <td>Monitoring</td> </tr> <tr> <td></td> <td>Other</td> </tr> </table>		INSPECTION TYPE			Initial Application		Conversion		Mandatory Review	✓	Full		Complaint Investigation		Monitoring		Other	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="4">Approved Capacity: <u>36</u></th> </tr> <tr> <th>AGES</th> <th>Approved for</th> <th># Enrolled</th> <th># Present</th> </tr> <tr> <td>2's</td> <td style="text-align: center;">● Y N</td> <td style="text-align: center;">6</td> <td style="text-align: center;">6</td> </tr> <tr> <td>3's</td> <td style="text-align: center;">● Y N</td> <td style="text-align: center;">8</td> <td style="text-align: center;">8</td> </tr> <tr> <td>4's</td> <td style="text-align: center;">● Y N</td> <td style="text-align: center;">6</td> <td style="text-align: center;">6</td> </tr> <tr> <td>5's (pre-school)</td> <td style="text-align: center;">● Y N</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>5-15 (school-age)</td> <td style="text-align: center;">Y ● N</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> <tr> <td>TOTAL</td> <td></td> <td style="text-align: center;">20</td> <td style="text-align: center;">20</td> </tr> <tr> <td>Head Start</td> <td style="text-align: center;">XXXXXXX</td> <td style="text-align: center;">0</td> <td style="text-align: center;">XXXXXXX</td> </tr> </table>		Approved Capacity: <u>36</u>				AGES	Approved for	# Enrolled	# Present	2's	● Y N	6	6	3's	● Y N	8	8	4's	● Y N	6	6	5's (pre-school)	● Y N	0	0	5-15 (school-age)	Y ● N	0	0	TOTAL		20	20	Head Start	XXXXXXX	0	XXXXXXX
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WORKERS COMPENSATION INSURANCE COVERAGE: ☒ Y ☐ N				EXP DATE: 9/27/2021																																																					
OPERATOR NAME: Immanuel Lutheran Church																																																									
FACILITY NAME: Immanuel Lutheran Nursery School																																																									
ADDRESS: 121 Williamson Street Preston MD 21655																																																									
PERSON(S) INTERVIEWED: Sarah																																																									
TITLE(S): Director																																																									
TELEPHONE: (410) 673-7107		E-MAIL: s_ash17@yahoo.com ● Verified ○ N/A																																																							

PART 1 - MANDATORY REVIEW ITEMS

INSTRUCTIONS: (1) Review each regulation that applies to the inspection being conducted.
 (2) The compliance status of an item listed under Part 2 may be recorded when deemed necessary.
 (3) Initial/Resumption/Conversion/Full Inspection - Complete both Part 1 and Part 2.

C = In Compliance, D = Discussed, N = Not in Compliance, X = Not Inspected, NA = Not Applicable

<u>C</u>	.03.06A	Notifications
<u>C</u>	.04.01B	Capacity
<u>C</u>	.05.01A	Building Safety
<u>C</u>	.05.08A	Appropriate Facilities and Supplies
<u>C</u>	.05.11	General Cleanliness and Disposal of Refuse
<u>C</u>	.05.12	Outdoor Activity Area
<u>C</u>	.07.02	Abuse and Neglect Reporting
<u>C</u>	.07.06	Child Security

<u>C</u>	.08.01A	Appropriate Supervision
<u>C</u>	.08.03	Group Size and Staffing
<u>C</u>	.08.07	Playground Supervision
<u>C</u>	.10.01A(4)	Emergency Escape Route Posted
<u>C</u>	.10.01C	Emergency Contact Posted
<u>C</u>	.10.03	Safe Use of Materials and Equipment
<u>C</u>	.10.04	Potentially Hazardous Items
<u>C</u>	.12.04A	Food Safety

PART 2 – GENERAL COMPLIANCE REVIEW

INSTRUCTIONS: The compliance status of an item listed under Part 1 is excepted (exc.) from recording under Part 2.

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CHAPTER 02 APPLICATION AND MAINTENANCE

<u>C</u>	.03C	Maintenance of a Continuing Letter of Compliance
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CHAPTER 03 MANAGEMENT AND ADMINISTRATION

<u>NA</u>	.01	Multi-Site Facilities
<u>C</u>	.02	Admission to Care
<u>C</u>	.03	Program Records
<u>N</u>	.04	Child Records
<u>N</u>	.05	Staff Records

<u>C</u>	.06	Notifications [exc. A]
<u>C</u>	.07	Change of Operation
<u>C</u>	.08	Variances
<u>C</u>	.09	Advertisement

CHAPTER 04 OPERATIONAL REQUIREMENTS

<u>C</u>	.02	Enrollment and Attendant
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CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT

<u>C</u>	.01	Building Safety [exc. A]
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CHAPTER 05 PHYSICAL PLANT AND EQUIPMENT, CON'T

<u>C</u>	.02	Accessibility
<u>C</u>	.03	Indoor Space
<u>C</u>	.04	Building Repair and Maintenance
<u>C</u>	.05	Lead-Safe Environment
<u>C</u>	.06	Ventilation and Temperature
<u>C</u>	.07	Water Supply
<u>C</u>	.08	Sanitary Facilities and Supplies [exc. A]
<u>C</u>	.09	Lighting
<u>C</u>	.10	Telephone and Communication
<u>C</u>	.13	Swimming Facilities

CHAPTER 06 STAFF REQUIREMENTS

<u>C</u>	.01	Minimum Staff Age
<u>C</u>	.02	Staff Orientation
<u>C</u>	.03	Suitability for Employment
<u>C</u>	.04	Staff Health
<u>C</u>	.05	Substitutes
<u>C</u>	.06	Support Personnel
<u>C</u>	.07	Volunteers

CHAPTER 07 CHILD PROTECTION

<u>C</u>	.01	Prohibition of Abuse, Neglect, Injurious Treatment
<u>C</u>	.03	Child Discipline
<u>C</u>	.04	Parental Access
<u>C</u>	.05	Authorized Release

CHAPTER 08 CHILD SUPERVISION

<u>C</u>	.01	Individualized Attention and Care [exc. A]
<u>C</u>	.02	Staff Available for Emergencies
<u>C</u>	.04	Variations in Group Size
<u>C</u>	.05	Supervision during Water Activities
<u>C</u>	.06	Supervision during Transportation

CHAPTER 09 PROGRAM REQUIREMENTS

<u>C</u>	.01	Materials and Equipment
<u>NA</u>	.02	Rest Furnishings
<u>C</u>	.03	Storage

CHAPTER 10 SAFETY

<u>C</u>	.01	Emergency Safety Requirements [exc. A(4), C]
<u>C</u>	.02	First Aid and CPR
<u>C</u>	.05	Transportation

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CHAPTER 11 HEALTH

C .01 Exclusion for Acute Illness
C .02 Infectious and Communicable Diseases
C .03 Preventing Spread of Disease
C .04 Medication Administration and Storage
C .05 Smoking
C .06 Alcohol and Drugs

CHAPTER 12 NUTRITION

C .01 Food Service
C .02 Modified Diet
C .03 Food Sources

CHAPTER 12 NUTRITION, CON'T

C .04 Food Storage and Preparation [exc. A]
C .05 Food Preparation Area and Equipment

CHAPTER 13 ADOLESCENT FACILITIES

NA .01 Approved Plan

CHAPTER 14 EDUCATIONAL PROGRAM

NA .06 Personnel Qualifications
NA .07 Educational Program
NA .08 Child Records
NA .09 Health, Fire Safety, Zoning

CHAPTER 15 INSPECTIONS, COMPLAINTS AND ENFORCEMENTS

C .02 Inspections



Signature of Provider



Signature of Agency Representative

11/25/2019

Date

